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# Purpose of this Guide

Welcome to Edgenuity's Quickstart Guide to the Student Information System (SIS). The SIS is referred to as the Edgenuity SIS and houses all of the online tools you will need to monitor, track, and update your progress in the online classroom.

# Getting Started Technical Requirements

To ensure that you can login and begin working, first verify that your computer meets the technical requirements of the program.

### **Operating System**

- Windows® 7
- Windows 8
- Windows Vista™
- Windows RT 1
- Mac® OS® X 10.7.5+

### Processor

- PC: 2.33GHz AMD<sup>®</sup> -or- Intel<sup>®</sup> Core<sup>™</sup> Duo 1.83 GHz
- Mac: Intel Core Duo 1.33 GHz

### Memory

• 2 GB RAM

### Hard Disk Space

• 1 GB available disk space for browser cache

### Display

- 1280 x 1024 resolution
- 16-bit color
- 128 MB graphics memory

### Browsers

- Google™ Chrome™ 35 2
- Internet Explorer<sup>®</sup> 9.x 11.x
- Safari<sup>®</sup> 6.0+ (Requires 10.7.5+)
- Firefox® 35+

### Network/Speed Connection

- LAN 100/1000 switched to desktop
- Internet access 384 kbps per concurrent user

### Plug-Ins

- Adobe<sup>®</sup> Flash<sup>®</sup> Player 9
- Adobe Acrobat®
- Adobe Reader<sup>®</sup> 7
- Adobe Shockwave® Player 10
- Apple<sup>®</sup> QuickTime<sup>®</sup> Player 7
- Java Version 1.6

### Sound

- OS supported sound card
- Speakers or headsets (recommended)

Begin by logging into the system. Once on the login page, use your username and password to gain access to your online courses. Please visit the URL below:

## http://www.edgenuity.com/SIS-Login

Write your username and password here for future reference.

<b>Edgen</b>			Request more information Search Jobs Blog Login Share	
The Difference	Curriculum + Research	Solutions	The Experience Support News + Reviews	
	Login: Password Enter Forgot your login and/	or password?	Watch the orientation video	
Navigate The Difference Curriculum + Research Solutions The Experience Support	Leadership the Edge the Expert Edge the Leading Edge	<b>Resources</b> Video Library Awards Research Papers Webinars	About Edgenuity Edgenuity combines the stability of an established company with the fast-paced, nimble culture of a startup. Our award-winning curriculum has helped more than one million students succeed, and we're prout to partner with schools in all 50 states to improve the quality and equily of education. But we don't stop there. We're always seeking ways to enhance and grow	

# My Dashboard Tools and Features

The main page in the Edgenuity SIS is known as the Dashboard. The Dashboard provides access to your courses, progress and grade reports, and the messaging center. Think of the Dashboard as the central hub that contains all of your student information and tools to support you while enrolled in the program. Let's review some of the key tools and features you will use in the SIS.

The Main Dashboard features the following tools on the front page of the SIS as soon as you login:

- Academic Snapshot
- Upcoming Events
- Activity
- Messages
- Course Requirements
- Admission Status

🕌 Deshboard	Dashboard			
9 Mentor Information	Here you can see an overview of the current student status and academic progre	££.		
Course Information	Academic Snapshot	Upcoming Events	Activity	
Academic Sinapehot			These are the latest activities	s for this students
Suggested Pacing Sudgest Adivity User Transcript School Calendar	Course         Grade         Percentage Complete         Pacing           Course         Grade         Percentage Complete         Pacing           Course         Grade         State         State	Jun 24, 2012 - Malor Update Planned for June 22 - 22 See more evente	Section Francos Hoth & HA2007A Francos Hoth & HA2007A Phancal Math & HA2007A Phancal Math & HA2007A Phancal Math & HA2007A	Time         Minutes           6/121/0013 103759PM         1           6/121/0013 10250PM         10           6/12/0013 10250PM         10           6/12/0013 2x40:2PM         1           6/12/0013 2x40:2PM         1           6/12/0013 2x00:04PM         11
External Links	Messages 😥	Course Requests	Admission Status	2
	You have 1 new meansgo(s). See your meansage	There are no courses requested by this student.	This student is currently ACT The enrolment status is -1.	rve.
		Genius SIS (c) - All rights reserved		

Academic Shapshot	-		
his student is currently er	nrolled in	1 course:	
his student is currently er	Grade	1 course: Percentage Complete	Pacing

The Academic Snapshot area lists the course(s) in which you are enrolled. Grade and progress information are included. Clicking on any one of the course names will log you into your online course, where you will complete your course assignments.

Upcoming Events	
Jun 21, 2013 - Major Update Planned for June 22 - 23	
See more events	

The Upcoming Events area allows your teachers to set reminders of important events or deadlines for assignments. You may also use the calendar to set your own reminders.

Activity		1
These are the latest activitie	s for this student:	Minutes
Financial Math A - MA2007A	6/11/2013 1:37:59 PM	1
Financial Math A - MA2007A	6/11/2013 1:22:50 PM	10
Financial Math A - MA2007A	6/10/2013 2:40:29 PM	1
	6/10/2013 2:17:28 PM	23
Financial Math A - MA2007A	0/10/2010 2.17.20111	20

When you work in your course(s), the time you spend is logged. The Activity area shows the course names, dates, and number of minutes spent in each course while completing assignments.

Messages	
You have <u>1</u> new message(s).	
<u>See your message</u>	

Your Message Center is an inbox for important communications from your teacher(s). Be sure to check this inbox often.

### The Sidebar contains the following tools:

	Dashboard: Main page in the SIS; provides a quick snapshot of your progress and grades
<b>X</b> Edgenuity	Messages: View e-mail messages from your teachers and reply and create new messages
Jordan Demo	Mentor Information: View your assigned mentor's information
Dashboard	<b>Course Information:</b> View your courses, course description, credit amount, and teacher contact information
Messages	Academic Snapshot: Provides an overall progress bar for all courses and specific progress bars for each class you are enrolled in
Course Information	Suggested Pacing: A progress bar and weekly assignment goals to keep you on track with your targeted completion date
Academic Snapshot	Student Activity: A tally of the total number of assignments you have completed each day in your course(s)
Student Activity	Course Plan: A plan that puts you on track for graduation
View Transcript	View Transcript: A record of your current grades and credit(s) earned
School Calendar	School Calendar: A calendar of current appointments or conferences
External Links	External Links: Links to popular and helpful resources when navigating your online classroom

# **Communicating With Your Teachers**

Communicating is one of the most important contributions to your success in the online classroom. Be sure to reach out to your instructor(s) at any time if you need help. To send a message, click on the Messages link from the left-hand menu when in the Dashboard:

 Jordan Demo

 Mentor Information

 Image: Course Information

 Image: Academic Snapshot

 Image: Student Activity

 Image: Student Activity

 Image: School Calendar

 Image: External Links

Once inside the Message Center, you will see a log of recent messages. You can reply to or delete messages. You also have the ability to send e-mail messages using a template.

Click on "Compose" to begin a message. •----

roroen provid	Message		
> Compose 🛛 🔿 Reload List	та:		
1	Subject	py to recipients' emails	
N Sita available in table invaring 0 to 0 of 0 entries	B / U  Ξ *  Ξ *   - 2 III	AAC   臣 吾 君 田   Styles ・ Paragraph   沢 伊   ッ (*   ** 谷 山 登 ダ 後 ***.   米, x*   Ω	·

We are excited to have you as part of the Edgenuity family. We hope you will find the Edgenuity Student Information System a valuable tool for monitoring and maintaining your progress in the online classroom. Do not hesitate to reach out to your instructor or coach/mentors should you need help navigating your course(s).

# Help!

Everyone needs a little help every now and then. Use this guide to know where to go when you need help.

If you need help with your grades, class requirements, or feedback on your progress...

center from	your Dashboard to
creat	e a message.
Dashboard	MESSAGES INBOX
📁 Messages	Here you can see messages sent to you.
S Mentor Information	Folder: Inbox
So Course Information	Compose A Reload List

If you need help with concepts in the subject you are studying ...



If you are having technical difficulties ...



